

Checklist

Article II: Private and Public Crossings

Development Name _____
Address _____

Developer's Name _____
Address _____

Engineer's Name _____
Address _____

Owner's Name _____
Address _____

Please indicate that you have completed each task as necessary by typing "X" in the appropriate gray box. Submit a copy of the checklist with the application..

Procedure

- Submitted 14 days prior to meeting
 - 3 hard copies and 1 electronic copy of the completed District Application Form submitted
 - 3 hard copies and 1 electronic copy of engineering drawings providing details of crossing submitted.
 - Drawings include:
 - plan and profile view
 - limits of the District's easement
 - survey name and abstract number, and physical location.
 - 3 hard copies and 1 electronic copy of the drainage calculations for the sizing of the crossing submitted.
 - The crossing does not restrict the current flow in the channel.
 - The crossing is in compliance with the District's Master Drainage Plan

Requirements

- Culverts have been bedded and backfilled with suitable material to prevent settlement and wash-outs.
- Any crossing within a public right-of-way or easement has the approval of the entity having jurisdiction.

Is the crossing located within a public right-of-way or easement Yes No

- If yes, responsibility for the maintenance, operation, repair, and/or removal of the crossing once the right-of-way or easement, including all public infrastructure contained therein has been accepted by the appropriate entity.

Does the proposed work require enlargement or modification to an existing District facility?

- Yes No

- If yes, all work complies with the District's Master Drainage Plan

Access Permit

- The Applicant has delivered the executed Access Permit, along with a check made payable to the District for County recording fee.

Bond

The Applicant has provided to the District a bond, cash, or irrevocable letter of credit.

- Yes No N/A

Fees

- Application Processing Fee submitted with District Application Form for each crossing.

Requirements After Approval

- The Applicant has provided the District with 2 business days notice prior the start of construction
- The Applicant has provided Record Drawings, both in hard copy form and in an electronic format acceptable to the District, of the construction, along with the engineer's certification.
- The District has recorded the Access Permit and has returned the original to the Applicant.